

The Cellar

Functions Package



Contact:

Events manager- Eilish

Email – events@jensensrestaurant.com.au Phone – (02) 9528 8433

THE SPACE

The Cellar

Tucked away from the main dining area, The Cellar is a fully enclosed room, surrounded by our boutique wine wall and can accommodate a maximum of 20 guests with your own private waiter and bar.

The private room is perfect for celebrating a major milestone, corporate event, or for those who wish to celebrate privately and away from other diners.

Some of the extra features in our Dining Room include:

- Luxurious designer furniture and fixtures
- Separate bar located in the Private Dining Room for your exclusive use with a designated server just for your group
- Audio Visual capabilities, including a screen & speakers available for all your presentation needs

Capacity: Up to 20 guests

Minimum Spend

Sunday Dinner, Wednesday Dinner, Thursday Lunch and Dinner- \$3,000

Friday & Saturday Lunch and Dinner, Sunday Lunch - \$3,200

All of December - \$3,500

Minimum spend can change on major calendar dates or events. Surcharging may incur on public holidays.



THE MENU

Private Dining Menu

All functions in The Cellar Private Dining Room will be provided a Carl Jensens Signature set menu and canapes.

Your option of either a 2 or 3 course menu.

2 courses for \$110.00 per person

3 courses for \$120.00 per person

Both menu pricing includes,

- Mix of canapes on arrival (all our Chef 's Selection, including seafood, meat, and vegetarian options)
- Selection of our house made breads down the centre of the table
- Two or Three Course Signature Menu, featuring five choices of our best entrees, mains, and desserts

Drinks will be sold on consumption throughout your function however, you can pre-select some beers and wines for your function. Unfortunately, you are unable to bring your own wine and champagne for all functions in The Cellar.



TERMS AND CONDITIONS

Deposit

A deposit of \$500.00 is payable at the time of confirmation. If the deposit is not received within 7 days of the tentative booking placement, the booking will be cancelled.

Confirmation

Tentative bookings will only be confirmed on receipt of a non-refundable \$500.00 deposit. We require confirmation of final numbers for your event at least 72 hours prior to the booking.

Service Fee / Gratuity

All private room bookings carry an additional service charge of 5% that is added to the final bill. This amount is in addition to the quoted minimum spend.

Dietary Requirements

Please advise Jensens Restaurant of any dietary requirements / allergies at least 48 hours prior to event. Due to the nature of the event, we will not be able to cater to these if not advised prior to the event.

Billing & Payment

There will be no individual bills given during function service. An itemised bill will be presented at the end of the function. All accounts are to be settled at the end of the function.

A maximum of 2 credit cards will be accepted for payment – if diners wish to split bills, please organise cash for payment. An additional 1.5% surcharge is applicable on all card payments.

Loss or Damage

Jensens Restaurant will take all necessary care but will not take any responsibility for damage or loss of property or personal belongings left on the premises before, during and after the function, except were caused or contributed to by the act or omission of Jensens Restaurant. The function organiser is responsible for any damage sustained or loss to Jensens Restaurant fixtures or fittings, whether by their own actions, their guests, or contractors.

Cancellation

For any Private dining room events that are cancelled outside 1 week prior to the function date will just incur the loss of the \$500.00 non-refundable deposit. Cancellations within 1 week to the event date, may incur an additional cancellation fee of \$50.00 per person.

Minimum Spend requirement

Should the minimum spend not be met at the conclusion of your event there will be an open fee applied onto the bill to bring you up to the minimum spend requirement.

Please note we cannot offer gift vouchers, credit or takeaway alcohol to bring your bill to the minimum spend.

Minimum spend can vary on major calendar event days. Surcharges may apply on public holidays.

BOOKING FORM

To secure your booking for The Cellar, please complete Event and Credit Card details below and sign at the bottom of the page.

Please return the completed form to Jensens Events manager via email at events@jensensrestaurant.com.au

FULL NAME:		
EMAIL:	HOST CONTACT NUMBER:	
DATE OF FUNCTION:	TIME:	
FUNCTION OCCASION: <i>eg: John's 40th Birthday</i>		
NUMBER IN PARTY:	<input type="text"/> ADULTS	<input type="text"/> CHILDREN
SPECIAL REQUESTS/ EVENT INFORMATION / DIETARY REQUIREMENTS FOR GUESTS: _____ _____ _____ _____		
CREDIT CARD DETAILS: Type of Card: AMEX VISA MASTERCARD Name of Cardholder: _____ Credit Card Number: _____ Expiry Date: _____ CCV: _____ Signature of Cardholder:		

By signing this booking form, I agree to all Terms and Conditions outlined in The Cellar functions package.

I have read and understand the terms and conditions

Name

Signature

Date